

Headteacher: Miss R Shaw

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Co-op Academy
Failsworth

Dear Parents/Carers,

RE: Reminder of Early Finish for Pupils and Parents Evening Dates.

On Thursday 23rd April we will be hosting our Year10 Parents Evening. This is a reminder of our earlier finish at 1.30pm which has previously been communicated in December.

Parents' Evenings take place over a longer period of time between 2.30pm and 7pm for each year group. This will allow more opportunity for parents to make appointments and provide an opportunity to find out more information.

As a result we made the decision to close the school slightly earlier than our usual 2.20pm finish on these days for all pupils.

Please can you make a note of this final date so that you can plan accordingly or make alternative arrangements if you pick your child up from school. Please can you ensure that your child is aware of the early finish in advance before they make their way home. We will also remind them.

Yours Sincerely

Miss R Shaw
Headteacher